



PBS Check Reconciliation

- I. Session 1 – Introduction
 - A. Check Rec Flow – the 10,000 foot view
 - B. Check books (= Cash Accounts)
 - (a Cash account is not necessarily a Check book
but a Checkbook must be a Cash account)
 - 1. Brief Look at Check Book setup
 - 2. Checkbook contents
 - C. Brief look at operations and reports
 - 1. Tour of the menu
 - 2. Flow chart detail
- II. Setup & Operations
 - A. Control File
 - B. Check Books
 - C. Loading check books and getting balanced.
- III. Operations including Reconciliation
 - A. Interface Operations
 - B. Check Book entry
 - C. Clearing and Voids
 - D. Other Reports
- IV. Reconciliation

